**Module 1 Video Conference Agenda**

*In preparation for the Module 1 Video Conference, make sure you have read the material in Module 1, listened to the lecture video and watched other video content so that you will be ready to discuss what you have learned.*

*You should also have your Microsoft Word document containing your 3 specific goals for improvement open and minimized so that you can share it in the video conference when prompted to do so. This will give you the opportunity to familiarize yourself with Blackboard Collaborate tools.*

*Finally, make sure you have printed out a hard copy of this agenda so that you can take notes.*

1. **Preview of Module 1 Video Conference**
   1. Web Conference Purpose Statement: To introduce yourselves and get to know your group members, to discuss Module 1 content, to get familiar with Blackboard Collaborate, and to set some goals for the semester.
2. **Group Member Introductions**
3. **Initial Module 1 Content-Based Discussion Questions**
   1. These questions will focus on the nature of mediated communication and public speaking, advantages and disadvantages of mediated presentations, and guidelines and strategies for delivering online presentations covered in Module 1.
4. **Practice Blackboard Collaborate tools** 
   1. Screen-share the 3 specific goals you constructed for improving your communication and public speaking this semester.
   2. Chat functioning
5. **Course Q&A with Instructor**